

Uniform Officer (Officer for Uniforms) Roles and Responsibilities

All DAC Office Bearer/Executive and Committee Members must:

- At all times work to uphold and implement the Objects of DAC as outlined in Section 3 of the Constitution.
- Model and implement ideal conduct as defined by the Constitution and the *DAC Behavioural and Guidelines and Codes of Conduct*.
- Attend committee meetings on a regular basis and complete actions delegated at these meetings.
- Provide Working With Children Check details to the Member Protection Information Officer.

Specific responsibilities

The Uniform Officer shall:

- I. Purchase, store and sell the Centre uniforms.
- II. With the Treasurer recommend prices for uniforms and other clothing items to the Committee.
- III. Account to the Treasurer prior to the purchase of and following the sale of uniforms.
- IV. Obtain quotes and arrange supply of any items of Centre uniform as requested and approved by the Committee.
- V. Arrange for the design and purchase of apparel for special carnivals.
- VI. Conduct a regular stock-take of all Centre uniforms, which will at least include a pre-season and post-season stocktake and keep an up-to-date inventory to meet foreshadowed needs.